

## HearMeWA Advisory Committee

## **Public Comment Guidelines**

The HearMeWA Advisory Committee welcomes both verbal and written public comments on items that appear on the advisory committee meeting agenda. Registration for public comment opens after the meeting agenda has been posted online to the <a href="HearMeWA Advisory Committee website">HearMeWA Advisory Committee website</a>. Registration for members of the public closes 5pm the evening before the meeting is scheduled to begin.

If you wish to request accessibility accommodations, please do so as soon as possible. Every effort will be made to accommodate each request. Please reach out to the HearMeWA Team at 833-398-0179 or <a href="mailto:lnfoHearMeWA@atg.wa.gov">lnfoHearMeWA@atg.wa.gov</a>.

Register here for both written and verbal public comment.

## **Verbal Public Comments**

- Register for verbal public comment using <u>this link</u>. Registration closes at 5pm the evening before the meeting. Please note, all information entered into the form is subject to public disclosure.
- Join the meeting at least 10 minutes before the scheduled public comment period. Meeting details are posted to the <a href="HearMeWA">HearMeWA</a> Advisory Committee website with the agenda.
- During the public comment period, each speaker is allocated two minutes to give public comment
  to items listed on the meeting agenda. Depending on the number of people registered, verbal
  public comment may be shortened to accommodate all who registered during the time allotted on
  the agenda.
- Please keep your camera turned off and wait until you are called on to start speaking. Turning your camera on during your public comment is optional.
- Please note that all public comment is documented in the meeting notes posted to the <u>HearMeWA</u>
   Advisory Committee website.

## Written Public Comments

- Submit your written comment using this <u>this link</u>. Please note, all information entered into the form is subject to public disclosure.
- Submission of written public comments opens after the HearMeWA Advisory Committee meeting agenda has been posted <u>online</u>.
- Please note that written public comments are not read during the meeting but are distributed to committee members and included in the meeting notes.